

# R U Healthy? Ladies Auxiliary Check List



<b>What Your Ladies Auxiliary Needs to Do:</b>	<b>Deadline</b>
Election of Officers, and Delegates and Alternates chosen.	<input type="radio"/> April
Installation Report forwarded to Department and National Headquarters.	<input type="radio"/> May
Bond Application submitted for offices of President and Treasurer bonded with an indemnity company authorized by National Headquarters.	<input type="radio"/> July
Itemized report of the financial and membership status of the Ladies Auxiliary.	<input type="radio"/> 30 days after assuming the office of President
District Dues - Based on June 30 membership of preceding year.	<input type="radio"/> September 30
Audit Reports Period 10/1-12/31 due by 1/31 Period 1/1 – 3/30 due by 4/30 Period 4/1 – 6/30 due by 7/31 Period 7/1 – 9/30 due by 10/31	<input type="radio"/> No later than the end of the month following the expiration of each calendar quarterly period
Project, promotion and/or donation to each National Program. See the National Program Book for Key Goals, awards and more information.	<input type="radio"/> March 15

30 days after assuming the office of President, an itemized report of the financial and membership status of the Ladies Auxiliary will be given to the Post Commander, according to the National Bylaws.