Ladies Auxiliary VFW Charter List Form

The following information is required for each member entitled to be listed on the Ladies Auxiliary's Charter.

1. List the member's ID number
2. Last name
3. First name
4. Middle initial
5. In alphabetical order by last name, to be listed on the Ladies Auxiliary Charter.

Charter members include those members transmitted by the Ladies Auxiliary Treasurer to the Department Treasurer and the Department Treasurer transmittal to National Headquarters during the 90-day Charter period. Verify Ladies Auxiliary name, number, location, and date of institution is correct. **Charters cannot be amended or changed after they have been engrossed without additional cost to the Ladies Auxiliary.**

When all the information is complete, send this list to the Department Treasurer for verification.

Ladies Auxiliary Name: _____ **Ladies Auxiliary No.:** _____

Location: _____

Institution Date: _____ **Charter Period Ends:** _____

Member ID:	Last Name	First Name	MI	

Approved By: _____

Department Treasurer

Revised 12.11.14

Please Duplicate as Needed